

CASS COUNTY BOARD OF COMMISSIONERS
AGENDA FOR DECEMBER 18, 2023



- 3:30 PM Meeting called to order
Roll call of the members
Pledge of Allegiance
Approve minutes of previous meeting
Approve order of agenda

CONSENT AGENDA

- a. Receive monthly financial statement from the Finance Office
- b. Approve raffle permit for Hickson Community Club
- c. Grant final plat approval for Pfaff Subdivision; Rich Satrom Subdivision; Richard Farm Site Subdivision; Davis Trust Subdivision; Dullum Subdivision
- d. Approve carryover of annual leave for county employee
- e. Adopt 2024 to 2028 Cass County Comprehensive Highway and Bridge Plan
- f. Authorize purchase of chassis truck from Nelson Auto Center for the Highway Department; purchase of truck equipment for the Highway Department; purchase of bridge repairs in Hill Township and Highland Township; purchase of build out of two offices for the State's Attorney's Office; purchase of air conditioning unit for an equipment room at the Jail
- g. Approve year end budget adjustments
- h. Authorize budget carry over for Sheriff's Office health and wellness exams
- i. Contract approval—Dakota Underground Company for work on Cass Highway 30; Kadrmars, Lee, and Jackson, Inc. for RAISE Grant application; flood lot lease renewals

PUBLIC COMMENT

REGULAR AGENDA

- | | |
|--|--------------------|
| 1. West Fargo tax incentive application for Sandhills 6 th and 7 th Addition (Sanders) | Information/action |
| 2. Police contracts for the City of Reile's Acres and the City of Horace (Jahner) | Information/action |
| 3. Strategy for dispersing Back the Blue grant funds (Jahner) | Information/action |
| 4. Budget adjustment for Highway Department (Benson) | Information/action |
| 5. Commission Policy Manual Section 9.80 Snow and Ice Control (Benson) | Information/action |
| 6. Approve vouchers (Kapitan) | Action requested |
| 7. Committee reports | |
| 8. Correspondence | |
| 9. Adjournment | |

REMINDERS:

December 18, 2:00 PM—Sheriff's Department Rotational meeting, Commission Room

December 19, 9:00 AM—Rush River Water Resource District meeting, Highway Department

December 20, 2:00 PM—Greater Fargo Moorhead Economic Development Corporation Board of Directors meeting, Border States Electric

December 26, 8:00 AM—North Cass Water Resource District meeting, Commission Room

**NEXT REGULAR MEETING TO BE HELD TUESDAY, JANUARY 2, 2024
AGENDA DEADLINE IS 5:00 PM ON TUESDAY, DECEMBER 26, 2023**

*County Commission and Committee meetings will be streamed live on Cass County Government [Facebook](#), [Twitter](#) and [YouTube](#) pages

- 1) **MEETING CALLED TO ORDER BY THE CHAIRMAN**
- 2) **ROLL CALL OF THE MEMBERS BY THE SECRETARY**
- 3) **PLEDGE OF ALLEGIANCE**
- 4) **MINUTES OF PREVIOUS MEETING** (voice vote)
Move that the minutes of the previous meeting be approved.
- 5) **ORDER OF THE AGENDA--CHAIRMAN READS THE REVISIONS, IF ANY** (voice vote)
Move to approve the order of the agenda as printed OR as amended

(For revisions, see handout provided on meeting day)
- 6) **APPROVE CONSENT AGENDA** (roll call vote)
Move to approve the consent agenda as printed OR as amended above.